



## LAKE LAURENTIAN CONSERVATION AREA

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2309 South Bay Rd. Sudbury, Ontario  
[ConservationSudbury.ca](http://ConservationSudbury.ca)

### **Paddling Rentals Clerk(s) (Weekends, July and to August 2022) REVISED**

The Rentals Clerk(s) will arrange for visitors to rent out watercraft on Lake Laurentian. This involves scheduling rentals, taking payments, having waivers signed, ensuring all rental craft and equipment are in good condition and provided for use by customers.

#### **Required Qualifications (must have)**

- Strong customer service skills
- Skills and knowledge of safely operating canoes and kayaks
- strength and ability to move full-sized canoes (35 kg) from storage to the shoreline
- Good judgement skills (some customers must be refused a rental for safety reasons)

#### **Asset Qualifications (good to have)**

- Bilingualism (English & French)
- First Aid + CPR up to date
- ORCKA certification or hands-on education via Outdoor Leadership
- strong swimming skills or lifesaving certification

**Candidates should be aged 18 or over but any age is welcome to apply.**

1. The **Paddling Rentals Clerk** will be seasonally employed by Conservation Sudbury. The primary work site will be the Lake Laurentian Conservation Area, 2309 South Bay Road, Sudbury.
2. The *maximum* work period will be from July 1 to September 4, 2022, inclusive.
3. The **Paddling Rentals Clerk(s)** will be paid **\$20.66/hr** plus four percent (4%) Vacation Pay No other employment benefits are provided. The employer is in good standing with WSIB. Required training is provided online and in-person.
4. Scheduled shifts will be Saturdays, Sundays, Canada Day, Civic Holiday: 9 AM - 8 PM with two paid 30-minute meal breaks included. Work on statutory holidays is paid at time and a half.
5. Staff in this position report to the Conservation Areas Supervisor who will assign work and provide direction and supervision.

**To apply for this position please send your resume and a covering letter to [Carl.Jorgensen@ConservationSudbury.ca](mailto:Carl.Jorgensen@ConservationSudbury.ca) ASAP. This is a weekend job, so please indicate any weekends where your availability is limited. There is an opportunity to split weekends or split shifts. If you would like to apply together with a friend or two, let's figure something out.**

NOTE 1: Staff of Conservation Sudbury must adhere to all policies of employment including the Health and Safety Policy and the COVID-19 Vaccination Policy that requires employees to provide proof of full vaccination throughout the contract term as defined by Public Health Sudbury and Districts.

NOTE 2: Only candidates who qualify for an interview will be contacted. Thanks for applying.