

NICKEL DISTRICT CONSERVATION AUTHORITY

Minutes of General Board Meeting

Thursday, September 11, 2014

Room C-13A
Tom Davies Square

Commenced: 4:06 p.m.
Adjourned: 5:46 p.m.

PRESENT: Lin Gibson, Chairperson
 Jacques Barbeau
 Jennifer Davidson
 Evelyn Dutrisac
 Joscelyne Landry-Altmann
 Mark Signoretti
 Russ Thompson
 Anne Watelet

ALSO PRESENT: P. Sajatovic, N.D.C.A.

1. Chairperson Gibson opened the meeting by welcoming all present following the summer break. She had distributed to members, an update report highlighting major activities since the June, 2014 General Board meeting. Members thanked Chairperson Gibson for the report. The following resolution was then tabled.

Resolution 2014-58

Davidson - Watelet

That the update report from Chairperson Gibson dated September 1, 2014 is hereby received for information.

Carried.

2. No declarations of conflict were declared by any member present.

3. Adoption of Agenda/Additions to Agenda

Resolution 2014-59

Davidson - Watelet

That the agenda for the September 11, 2014 N.D.C.A. General Board meeting be adopted as circulated.

Carried.

4. Adoption of Minutes of Previous Meeting

a) June 19, 2014

Resolution 2014-60

Watelet - Davidson

That the minutes of the June 19, 2014 General Board meeting, as duplicated and circulated, be approved.

Carried.

b) Business Arising from Minutes

Chairperson Gibson requested updates from P. Sajatovic related to the Ski Cottage expansion project and the status of memberships on the Nickel District Conservation Foundation. Further, Chairperson Gibson and Member Landry-Altman reported on plans to distribute letters to all Directors of Education in Ontario related to the Fast Flowing Water Program curriculum.

5. General Business

a) Funding Request to Nickel District Conservation Foundation

Resolution 2014-61

Signoretti - Watelet

That the Nickel District Conservation Foundation is hereby requested to donate \$25,000 to the N.D.C.A. to support Camp Bitobig activities at the Lake Laurentian Conservation Area.

Carried.

b) Website Design and Technical Upgrade

The Nickel District Conservation Authority is the main corporate entity overseeing the management of various separate websites and sub-sites. Modern websites need to be designed in a way that is accessible to desktop, tablets and mobile internet users. Navigation and access based on the most current Content Management System (C.M.S.) is essential. Therefore, in order to meet all these requirements, a proposal had been received from O.R.P.ca, the N.D.C.A.'s website company of record. Members reviewed the proposal, including the timeline to complete the upgrade and costs. As an add-on O.R.P. provided traffic/website visit statistics for August, 2014 noting the types of devices being used to visit our various websites. Following a thorough discussion, a resolution was tabled.

Resolution 2014-62

Signoretti - Davidson

That the proposal dated August 15, 2014 from O.R.P.CA to upgrade the N.D.C.A. websites to the most current content management system (Joomla 3.3) is hereby approved,

AND FURTHER that the required funding to complete this work be taken from the current year D.W.S.P. budget and N.D.C.A. Levy Stabilization Reserve.

Carried.

c) 2015 Municipal Budget Preparation

The Nickel District Conservation Authority's member municipality, the City of Greater Sudbury, has requested that the proposed 2015 N.D.C.A. budget be submitted by November 14, 2014 at the latest. P. Sajatovic outlined a number of issues and opportunities to the General Board members. Direction was requested from the General Board on the approach to be taken in developing a draft 2015 budget for review and approval. It was agreed that the proposed 2015 draft budget will be presented at the October 9th General Board meeting. If necessary, additional work could be done with the proposed budget then being resubmitted at the November 13, 2014 General Board meeting for final review and approval.

d) 2014 Payroll Schedule Variation Approval

The Nickel District Conservation Authority operates on a bi-weekly pay schedule. Once every seven years an extra payroll is to be generated. General Board members were advised of this by P. Sajatovic. It was noted that the extra payroll in 2014 will be charged to the current year budget. After a few questions were answered, the following resolution was presented.

Resolution 2014-63

Landry-Altman - Signoretti

That the N.D.C.A. General Board hereby approves the issuance of 27 bi-weekly payrolls in 2014 only,

AND FURTHER that the one extra payroll dated December 31, 2014 will be charged to current year cost centres.

Carried.

e) Lake Laurentian Beaver Pond Boardwalk Project

A very important crossing on the Beaver Pond Trail must be replaced as soon as possible. The option to remove this crossing was considered but is not viable due to

the strategic location of this link. Therefore, options to rehabilitate this crossing were provided by Holla Engineering and Environmental, Inc. After reviewing the report from Dave Holla, an option was being recommended to proceed with the work and for approval by the General Board. Numerous questions related to this project were answered. General Board members emphasized that completion of this work again reinforces the support given to the Conservation Area, using N.D.C.A. reserve funds. The following resolution was then tabled.

Resolution 2014-64

Davidson - Signoretti

That the N.D.C.A. proceed with modified Option #2 based on the report dated July 28, 2014 from Holla Engineering & Environmental Inc.,

AND FURTHER that the project to be completed by November, 2014 will proceed based on an invitation to bid process according to the N.D.C.A.'s Purchasing By-Law,

AND FURTHER that this project will have to be funded 100% from the N.D.C.A. Lake Laurentian Reserve fund.

Carried.

f) Section 28 Permits Report (June, July & August, 2014)

Resolution 2014-65

Landry-Altman - Watelet

That the N.D.C.A. Permit 2014-17 - 2014-27 issued in June, July and August, 2014, be approved as outlined in the Development, Interference with Wetlands and Alterations to Shorelines/Watercourses report.

Carried

g) 2014 Latornell Symposium

- a) Registration - Registration for the 2014 Latornell Conservation Symposium is now open. Information was provided to members. Chairperson Gibson noted that the early bird registration which ends on October 6th is a real benefit. General Board members support attendance and encouraged registration to include two staff members. Following the discussion a resolution was tabled.

Resolution 2014-66

Landry-Altman - Davidson

That the following members and/or N.D.C.A. staff will register for the 2014 Latornell Symposium to be held from November 18th to 20th inclusive:

- 1) Lin Gibson
- 2) Staff (to be determined)
- 3) Staff (to be determined)

Carried.

b) Latornell Silent Auction

Each year the organizers look for donated items to raise funds. Proceeds from the auction of the items are used to continue the grant program to provide financial aid to assist people to attend the annual conference if they lack the means. Chairperson Gibson noted that her husband would be donating a landscape painting and as well the N.D.C.A. will donate two books by Mike Grandmaison, a Sudbury native and nationally renowned photographer.

h) Friends of Lake Laurentian & Greater Sudbury Climate Change Consortium Updates

General Board members Signoretti and Davidson, leads for the two initiatives, provided verbal updates on recent and upcoming activities associated with these initiatives.

Member Davidson reported on a very successful event held on September 6th in conjunction with N.O.A.H. - SPACES. It was a very productive partnership and will add value to the Friends and Neighbours (F.A.N.S.) Project that the Consortium is moving forward with.

Member Signoretti reported that the Lake Laurentian Sign Plan Project is moving forward. Early 2015 is the current target date to begin approaching donors/sponsors for sign sponsorships to begin installation of the signs in the Conservation Area. General Board members were invited to attend the "Summer's End Trail Romp" to be held on September 21st at the Conservation Area.

General Board members thanked Jennifer and Mark for all the work they are doing with these initiatives for the benefit of our watershed residents and natural environment.

6. In-Camera (Personnel/Legal/Property)

Resolution 2014-67

Landry-Altmann - Signoretti

That we go in-camera at 4:19 p.m.

Carried.

At 4:52 p.m., the Chair of the in-camera session reported that legal and personnel matters had been discussed and that no resolutions would be forthcoming at this time.

7. New Business

a) Next Meeting Date

The next regularly scheduled General Board meeting will be held on Thursday, October 9, 2014, starting at 4:00 p.m., in Room C-12, Tom Davies Square.

No other business was transacted.

8. Adjournment

Resolution 2014-68

Davidson - Watelet

That we do now adjourn.

Carried.