

# NICKEL DISTRICT CONSERVATION AUTHORITY

## MINUTES OF THE GENERAL BOARD MEETING



**Thursday, April 9, 2020**

Via teleconference

Commenced: 4:38 p.m.

Adjourned: 6:32 p.m.

PRESENT: Lin Gibson, Chairperson  
Geoff McCausland  
Jennifer Davidson  
Mike Jakubo  
Steve Kaufman, Vice Chair  
Joscelyne Landry-Altman  
Paul Sajatovic  
Anne Watelet

ALSO PRESENT: Carl Jorgensen, Secretary –Treasurer, General Manager  
Melanie Venne, Staff  
Madison Keegans, Source Protection Project Manager  
Gerry Bilodeau, Source Protection Committee Chair  
Anoop Naik, Water Resources Specialist  
Bailey Chabot, Watershed Planner

COMMUNICATION: Bill Leduc, regrets

1. Chairperson Lin Gibson provided some opening remarks. This meeting was the first to be held via teleconference, and Chair Gibson ran through some housekeeping items for the procedure of the meeting via teleconference.
2. No declarations of conflict were made.
3. Adoption of Agenda/Addition to Agenda

**Resolution 2020-37**

**Sajatovic - McCausland**

*That the agenda of the April 9, 2020 General Board Meeting be adopted as circulated.*

**Carried.**

4. Previous Meeting Minutes

a) Adoption of Minutes of March 12, 2020

**Resolution 2020-38**

**Kaufman - Jakubo**

*That the minutes of the March 12, 2020 General Board Meeting, as circulated and reviewed, are approved.*

**Carried.**

There was no business arising from the March 12, 2020 minutes.

5. Source Protection Authority Meeting

**Resolution 2020-39**

**Sajatovic - Kaufman**

*That we now leave the meeting of the General Board of the NDCA and commence a meeting of the Sudbury Source Protection Authority at 4:45 p.m.*

**Carried.**

The meeting of the General Board of the NDCA resumed at 5:23 p.m.

6. General Business

a) Section 28/29 Report

**Resolution 2020-40**

**Davidson - Jakubo**

*That the report for permits issued under Sections 28 and 29 of the Conservation Authorities Act during the month of March 2020 is received.*

**Carried.**

b) Draft Minutes of the Audit and Finance Committee

Mike Jakubo, chair of the Audit and Finance Committee spoke briefly about the meeting that was held on March 26, 2020. Tiffany Cechetto, of KPMP reviewed the audited financial statement of the Conservation Authority and explained variances to

the satisfaction of the Committee.

c) 2019 Audited Financial Statement

**Resolution 2020-41**

**Sajatovic - Jakubo**

*Given that the Audit and Finance Committee of the Authority met via teleconference with the appointed Auditor from KPMG on Thursday March 26, 2020, to discuss the Draft Audited Financial Statements and*

*That, following a productive session, the Committee requested one clarification that has been since made and are included in the audit distributed to the Members on Thursday April 2, 2020, and*

*That the Audit and Finance Committee recommends that the General Board approves the 2019 Audited Financial Statements, therefore*

*Be it resolved that,*

*The Audited Financial Statements for 2019 are approved as presented.*

**Carried.**

d) COVID-19 Update

Carl Jorgensen provided an update of activities during the pandemic and state of emergency. Staff are mostly working remotely. Lake Laurentian Conservation Area trails remain open for walk-through access only. The education program was hit by both labour disruption cancellations and now COVID-19 inactivity. Camp Bitobig registrations did take place as scheduled but can be easily cancelled if social gatherings are discouraged into the summer months.

e) Appointment of Provincial Offenses Officers

**Resolution 2020-42**

**Jakubo- Landry-Altman**

*Be it resolved that Sarah Woods be appointed as a Provincial Offences Officer for the purposes of enforcing regulations made pursuant to Sections 28 and 29 of the Conservation Authorities Act and for purposes of enforcing the Trespass to Property Act as it pertains to all lands owned by the Nickel District Conservation Authority, and*

*Be it resolved that Bailey Chabot be appointed as a Provincial Offences Officer for the purposes of enforcing regulations made pursuant to Section 28 of the Conservation Authorities Act and further is authorized to issue permissions under this section.*

**Carried.**

f) Watershed Conditions Update

Anoop Naik provided an update on the watershed conditions, including remaining snowpack and water levels during snowmelt. The watershed is currently under a “Water Safety” message.

g) Administrative By-Law Revision

Carl Jorgensen reviewed the staff report on amendments to the administrative by-law. The main change is the addition of a section regarding procedures for meetings in a declared state of emergency.

**Resolution 2020-43**

**McCausland - Jakubo**

That the Administrative By-law 2018-01 be amended as described in the staff report, dated April 9, 2020.

**Carried.**

7. In-Camera Session

For the in-camera section of the meeting, members called a separate teleconference line that was shared with them.

**Resolution 2020-44**

**Sajatovic – Jakubo**

*That we go in-camera at 6:07 p.m.*

**Carried.**

At 6:30 p.m. the Board ended the in-camera session. Direction was provided to staff regarding one item and the following resolution was forthcoming regarding a second.

**Resolution 2020-45**

**Sajatovic- Kaufman**

Whereas the NDCA General Manager/Secretary Treasurer's 2019 performance evaluation was completed between Chairperson Lin Gibson and Carl Jorgensen. And whereas the outcome of said evaluation resulted in a strong overall performance rating with respect to achieved goals in 2019.

Therefore be it resolved that the Board of Directors approves Carl Jorgensen 2019 overall performance review.

**Carried.**

8. New Business / Upcoming

There was no new business.

9. Adjournment

**Resolution 2020-46**

**Landry-Altman - McCausland**

*That we do now adjourn.*

**Carried.**