

NICKEL DISTRICT CONSERVATION AUTHORITY



MINUTES OF THE ANNUAL GENERAL MEETING

Thursday, February 10, 2022

Via Teams

Commenced: 4:33 p.m.

Adjourned: 6:17 p.m

PRESENT: Steve Kaufman
Jennifer Davidson
Mike Jakubo
Joscelyne Landry-Altmann
Geoff McCausland

ALSO PRESENT: Carl Jorgensen, Secretary –Treasurer, General Manager
Melanie Venne, Staff

REGRETS: Lin Gibson
Bill Leduc

1. Chairperson Steve welcomed everyone to the Annual General Meeting, including one member of the public.
2. No declarations of conflict were made.
3. Adoption of Agenda/Addition to Agenda

Resolution 2022-08

Davidson – Jakubo

That the agenda of the February 10, 2022 Annual General Board Meeting be adopted as circulated.

Carried.

4. Previous Meeting Minutes

- a) Adoption of Minutes of January 13, 2022

Resolution 2022-09

Landry-Altmann - Jakubo

That the minutes of the January 13, 2022 General Board Meeting, as circulated and reviewed, are approved.

Carried.

b) Business arising from minutes

After some discussion at the January 2022 Board Meeting, Bailey Chabot produced a report for the Board to address some of the claims from a letter from Mr. Wendorf. The report was not discussed, simply accepted as information for board members.

Resolution 2022-10

Davidson - Jakubo

That the report titled "Information Regarding January 11, 2022 letter from Mr. Frank Wendorf" by Bailey Chabot is accepted.

Carried.

5. Selection of Officers

Chairperson Steve indicated that Carl Jorgensen would act as Chairperson during the elections. Carl explained the voting process as per the Administrative By-laws of the Authority.

a) Chairperson

Member Jakubo nominated Steve Kaufman. Steve accepted the nomination. There were no other nominations therefore Steve was acclaimed.

b) Vice-Chairperson

Chair Kaufman nominated Jennifer Davidson. Jennifer accepted the nomination. There were no other nominations therefore Jennifer was acclaimed.

Note: At this time Secretary-Treasurer Carl removed himself from chairing the meeting and Chairperson Steve assumed this role for the balance of the meeting.

c) Secretary-Treasurer

Resolution 2022-11

Jakubo – McCausland

That Carl Jorgensen, the General Manager, is confirmed as the Secretary – Treasurer for the Authority until the Annual General Meeting of 2023.

Carried.

6. Appointment of Members and Officers of the Sudbury Source Protection Authority

Resolution 2022-12

Landry-Altman - Davidson

That the following members are hereby appointed to the Sudbury Source Protection Authority until the Annual General Meeting in 2023:

- 1) *Jennifer Davidson*
- 2) *Lin Gibson*
- 3) *Mike Jakubo*
- 4) *Steve Kaufman*
- 5) *Joscelyne Landry-Altman*
- 6) *Bill Leduc*
- 7) *Geoff McCausland*
- 8) *vacant*
- 9) *vacant*

And further, that Steve Kaufman is appointed as Source Protection Authority Liaison until the Annual General Meeting in 2023.

Carried.

7. Appointment of Signing Officers and Bank Borrowing

Resolution 2022- 13

Jakubo - McCausland

Be it resolved, that the signing officers for the Nickel District Conservation Authority for 2022, and until the Annual General Meeting in 2023, are the following:

- a) *Steve Kaufman, Chairperson*
- b) *Jennifer Davidson, Vice-Chairperson*
- c) *Carl Jorgensen, Secretary-Treasurer*

And further, that any two of them are required to sign all cheques or endorse payments electronically using secure methods, and further

That any two of them shall arrange any borrowing, from the Authority's appointed banking institution, of funds necessary for board-approved projects and programs, to a maximum amount of \$500,000.

Carried.

8. Appointment of Auditor

Resolution 2022 - 14

Davidson - Jakubo

Given that the following firm is qualified to undertake audit services in compliance with the standards of the Public Sector Accounting Board (PSAB), and,

That KPMG LLP, led by Account Manager Tiffany Cecchetto, is appointed as auditor for the fiscal years of 2021 to 2023.

Carried.

9. Appointment of Financial Institution

Resolution 2022- 15

Davidson – Landry-Altmann

That the Nickel District Conservation Authority maintains the following as its financial institutions for the year 2022 and until the Annual General Meeting in 2023,

Bank: Royal Bank Of Canada (RBC), Account Manager: David Fogel

Investor: RBC Dominion Securities, Account Manager: Gilberto Ciulini

Carried.

10. Appointment of Members to the Audit and Finance Committee

Resolution 2022- 16

McCausland - Jakubo

That the following Members are appointed to the Audit and Finance Committee of the Nickel District Conservation Authority until the Annual General Meeting in 2023,

- 1) *Steve Kaufman*
- 2) *Mike Jakubo*
- 3) *Jennifer Davidson*

Carried.

11. Appointment of Members to the Regulation Review Committee

The nomination of an alternate member to the Regulation Review Committee was deferred to a future board meeting.

Resolution 2022- 17

Landry-Altmann - Leduc

That the Members listed below are appointed to the Regulation Review Committee of the Nickel District Conservation Authority until the Annual General Meeting in 2023,

- 1) *Joscelyne Landry-Altmann*
- 2) *Jennifer Davidson*
- 3) *Geoff McCausland*

Carried.

12. Appointment of Members to the Nickel District Conservation Foundation

Resolution 2022- 18

Davidson - Jakubo

That the following Members of the General Board are appointed to the Board of the Nickel District Conservation Foundation until the Annual General Meeting in 2023:

- 1) *Jennifer Davidson*
- 2) *Steve Kaufman*
- 3) *Carl Jorgensen*

And further that the Chairperson so informs the Board of the Nickel District Conservation Foundation before its next general meeting.

Carried.

13. Appointment of Conservation Ontario Voting Delegates

Resolution 2022- 19

Jakubo – Landry-Altmann

That the Nickel District Conservation Authority’s appointments to the Council of Conservation Ontario for the Year 2022, and until the Annual General Meeting in 2023, are as follows:

- 1) *Council Voting Representative: Steve Kaufman*
- 2) *Council Voting Alternate: Jennifer Davidson*
- 3) *Second Alternate - Carl Jorgensen, Secretary – Treasurer*

Carried.

14. Approval of rates for travel, per diem, honorarium

Resolution 2022- 20

Jakubo - Davidson

That meeting per diem rates, Chairperson's honourarium, and travel expenses for 2022, as recommended in the staff report dated are approved.

Carried.

15. General Business

a) Permits under Section 28/29

Resolution 2022- 21

McCausland - Jakubo

That the report for permits issued under Sections 28 and 29 of the Conservation Authorities Act during the month of January 2022 is received.

Carried.

b) Work Plan for 2022

Carl presented the work plan for 2021, highlighting the new additions to the work plan. The work plan lays out objectives for the year and is organized by the various activity areas of the Conservation Authority. If endorsed, the work plan will be posted on the Conservation Sudbury website after this meeting.

Resolution 2022- 22

Jakubo – Landry-Altman

That the 2022 Work Plan is received and endorsed as presented.

Carried.

c) Approval of Inventory of Programs and Services

Carl introduced the Inventory of Programs and Services report. It is a requirement under Ontario Regulation 687/21. The inventory report lists all of the activities of the Conservation Authority and categorizes them as Category 1, 2 or 3. Financial agreements will be required for activities that fall into category 2 or 3.

The next steps for Conservation Sudbury is to introduce this report to the City of Greater Sudbury, which will be done at the CGS Council Meeting on March 8, 2022.

Resolution 2022- 23

Davidson – Landry-Atlmann

That the Programs and Services Inventory report prepared as required by Ontario Regulation 687/21 is approved.

And further, that it is provided to the City of Greater Sudbury, and to the Ministry of the Environment, Conservation and Parks on or before February 28, 2022.

Carried.

16. In Camera

Resolution 2022- 24

Landry-Altman – McCausland

That we go in-camera at 5:51 p.m.

Carried.

At 6:15 p.m. the board came out of in-camera. There were no forthcoming resolutions but the Members provided direction to staff on a property matter while in camera.

17. Adjournment

Resolution 2022-25

Landry-Altman - Jakubo

That we do now adjourn.

Carried.