

NICKEL DISTRICT CONSERVATION AUTHORITY



MINUTES OF THE GENERAL MEETING

Thursday September 12, 2024

Via MS Teams

Commenced: 4:29 p.m.

Adjourned: 6:17 p.m.

MEMBERS PRESENT: Jennifer Davidson, Chair
Eric Benoit
Pauline Fortin
Steve Kaufman, Vice Chair
Bill Leduc

REGRETS: Fern Cormier
Jocelyne Landry-Altmann

ALSO PRESENT: Carl Jorgensen, GM, Secretary-Treasurer
Melanie Venne, Staff

1. Chair Davidson opened the meeting.
2. No declarations of conflict of interest were made.
3. Adoption of Agenda/Addition to Agenda

Resolution 2024-53

Benoit - Fortin

That the agenda of the September 12, 2024, General Board Meeting be adopted as circulated.

Carried.

4. Previous Meeting Minutes

- a) Adoption of Minutes of June 13, 2024

Resolution 2024-54

Kaufman - Leduc

That the minutes of the June 13, 2024 Annual General Meeting, as circulated and reviewed, are approved.

Carried.

5. General Business

a) Permissions Under Section 28/29

Resolution 2024-55

Leduc – Fortin

That the report for permits issued under Sections 28 and Section 29 of the Conservation Authorities Act during the months of June, July and August 2024 is received.

Carried.

b) Adoption of Permit Administrative Review Policy

Melanie Venne briefly explained that this Permit Administrative Review is a new process originating from the April 1, 2024 new regulation (O.Reg 41/24). This type of review can be requested by the applicant under specific circumstances related to the original application, or information requested as part of the review process. The adoption of this policy is a procedural matter that will help increase transparency to the public and provide guidance for staff.

Resolution 2024-56

Kaufman - Benoit

That the Administrative Review Policy is adopted as presented and posted on the website.

Carried.

c) 2023 Audited Financial Statements

Chair Davidson met with the Audit and Finance Committee and the Auditor (KPMG) on September 6, 2024. The sub-committee asked for a few changes and the revised version is provided at the Board meeting for approval. The 2023 audit was delayed due to staffing issues with the auditor's office.

Resolution 2024-57

Kaufman - Fortin

Given that the Audit and Finance Committee met with the appointed Auditor from KPMG on September 6 2024, to review and discuss the Draft Audited Financial Statements and

That the Committee recommends that the Audited Financial Statements be approved as amended, therefore

Be it resolved that, The Audited Financial Statements for 2023 are approved as presented.

Carried.

d) Financial Update, May-August 2024

Carl presented the second of three financial updates for 2024. The report provides the revenue and expenses of the months of May to August 2024. The Board had some questions with regards to recently received infrastructure funding.

Resolution 2024-58

Fortin - Benoit

That the financial report for January to August 2024 from the General Manager is received.

Carried.

e) 2025 Early Budget Consideration

Carl provided a presentation on budget options for the next fiscal year. There was a healthy discussion with regards to the options and Carl will refine the budget to be able to provide further details at the next board meeting. The 2025 draft budget will need to be approved at the October board meeting for consultation purposes. It will also be presented to the City's Finance and Administration Committee.

7. New Business

a) Update on Capital Projects at Lake Laurentian Conservation Area

Two capital projects at Lake Laurentian Conservation Area recently went to tender and will be awarded shortly. The projects will be completed this fall, including a new deck at the Ski Cottage and the viewing deck adjacent to the main parking area at Lake Laurentian. Both projects were previously discussed and were budgeted for largely with other funding sources.

8. In-Camera

Resolution 2024-59

Benoit - Leduc

That we go in-camera at 5:52 p.m.

Carried.

The Board existing the in-camera session at 6:16 pm with direction to staff on a property matter.

8. Adjournment

Resolution 2024-60

Benoit - Kaufman

That we do now adjourn at 6:17 PM.

Carried.